

BOARD OF TRUSTEES
HICKSVILLE PUBLIC LIBRARY
HICKSVILLE, NEW YORK 11801

REGULAR MEETING

WEDNESDAY, JUNE 16, 2021
VIRTUAL VIA ZOOM
7:15 P.M.

CALL TO ORDER

The meeting of the Hicksville Public Library Board of Trustees was called to order by President Carlos Munozospina at 7:29 pm. Those present were: Mrs. D'Antonio, Mrs. Malhotra, Mrs. Curran Perrucci, Mrs. Erin Guida, Mrs. Edwins, Mr. Wassel (counsel), Mr. Cleary (treasurer), and Mrs. Kwas (recording secretary). Also present were: Mrs. Janet Hagemann, Mrs. Joan Blitz, Mr. Chris Slatic, Mrs. Erin Bach, Mr. Harry Malhotra, and Mr. Charlie Montana.

PLEDGE OF ALLEGIANCE

LEGAL

The oath of office was administered to Mrs. Erin Guida who was appointed by the board to fill out the remainder of Mr. Geoffrey Rowan's term.

A few items will be discussed in executive session.

DIRECTOR'S REPORT

Mrs. Edwins introduced the board to Mrs. Erin Bach who is the new teen librarian.

The Broadway Mall event was very successful and well received, and Mrs. Edwins said she was very grateful that the library was invited to the event.

The weeding of the collection project is continuing, while the rollout of the RFID project through Bibliotheca has been very slow.

Mrs. Edwins met with the architect from Mark Designs. They looked at blueprints and layouts of the building to evaluate upcoming projects so the Library can take advantage of construction aid grants.

Mr. Munozospina had suggestions for some tweaking of the new website and shared his ideas with Mr. Slatic.

TREASURERS REPORT

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves the Treasurer's Report dated May 31, 2021 as presented. Mrs. Malhotra seconded the motion and it was carried unanimously.

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board authorizes the attached summary of budget transfers as presented. Mrs. Malhotra seconded the motion and it was carried unanimously.

APPROVAL OF MINUTES

Mrs. Malhotra made the following motion:

BE IT RESOLVED, that the board approves the minutes of the May 19, 2021 regular board meeting as presented. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves the minutes of the May 13, 2021 special board meeting as presented. Mrs. Malhotra seconded the motion and it was carried unanimously.

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves the minutes of the June 9, 2021 special board meeting as presented. Mrs. Malhotra seconded the motion and it was carried unanimously.

PETTY CASH

SECRETARY'S REPORT

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board authorizes the payment of Warrant #729 ending June 16, 2021 in the amount of \$172,525.02 including checks numbered 2296 through 2408 from the TD Bank demand account and check number 1022 through 1024 in the amount of \$118,876.48 from First National Bank capital account. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board authorizes the Payroll Warrant from the TD Bank of New York, Trust and Agency account with a monthly gross payroll of \$152,910.45, FICA and Medicare \$11,697.65, for a total of \$164,608.10 for the month ending May 31, 2021. Mrs. D'Antonio seconded the motion and it was carried unanimously.

OLD BUSINESS

SavMor Mechanical Services, Inc.

The board discussed SavMor Mechanical's proposal to replace the CU-1 compressor located at the Computer & Resource Center. They decided to table the replacement while they gather further information.

NEW BUSINESS

NLS Direct Access/Resource Sharing

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board votes in favor of the 2022-2026 NLS Direct Access/Resource Sharing Code. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Sav Mor Mechanical Services, Inc.

The board decided to table SavMor's one year maintenance and service contract for the Main Library building and the Administration building while they review the information.

FYI

COMMUNITY COMMENTS

Mr. Harry Malhotra addressed the board to inquire whether the board had received the offer presented on May 27, 2021 for the purchase of the Computer & Resource Center. Mr. Munozospina informed Mr. Malhotra that the offers for the purchase of the Computer & Resource Center will be discussed in executive session and that they will be in touch.

PROGRAM AND STAFF REPORTS

The board appreciated the staff reports received.

EXECUTIVE SESSION

Mrs. Hagemann, Mrs. Blitz, Mr. Slatic, Mrs. Bach, and Mr. Malhotra exited at 8:04 pm as the board entered executive session.

Mrs. Curran Perrucci made the following motion at 8:04 pm:

BE IT RESOLVED, that the meeting of the board of trustees move into executive session for the purpose of discussing real estate, collective bargaining, and legal issues. Mrs. Malhotra seconded the motion and it was carried unanimously.

Mr. Montana exited the meeting at 8:22 pm and Mr. Cleary exited at 8:30 pm.

Mrs. Curran Perrucci made the following motion at 9:09 pm:

BE IT RESOLVED, that the meeting of the board of trustees move out of executive session. Mrs. Malhotra seconded the motion and it was carried unanimously.

CORRESPONDENCE

An email from Charona Lewellen was shared with the board to commend the service received from Mr. James Janis for his knowledge, enthusiasm and courtesy while doing research.

An incident report from Mrs. Edwins about a medical emergency that occurred on May 29, 2021, was shared with the board.

PERSONNEL

1. Appointments:

Mrs. D’Antonio made the following motion:

BE IT RESOLVED, that the board appoints Erin Bach to the position of full-time Librarian I at an annual rate of \$60,000, effective June 1, 2021. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Mrs. Malhotra made the following motion:

BE IT RESOLVED, that the board appoints Marie Sutton to the position of full-time Librarian II at an annual rate of \$70,000, effective June 21, 2021. Mrs. D’Antonio seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board appoints Amanda Cintron to the position of full-time Librarian II at an annual rate of \$60,500, effective June 21, 2021. Mrs. Malhotra seconded the motion and it was carried unanimously.

2. Resignations:

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board accepts Amanda Cintron’s resignation as a full-time Librarian I effective June 20, 2021. Mrs. Malhotra seconded the motion and it was carried unanimously.

3. Terminations: None

4. Retirements: None

FUTURE BOARD MEETING

The next board meeting will be held on Wednesday, July 21, 2021 at 7:30 pm.

ADJOURNMENT

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the meeting of the board of trustees be adjourned at 9:30 pm.
Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Respectfully submitted:

Deborah Kwas