

BOARD OF TRUSTEES
HICKSVILLE PUBLIC LIBRARY
HICKSVILLE, NEW YORK 11801

REGULAR MEETING

WEDNESDAY, SEPTEMBER 15, 2021
VIRTUAL VIA ZOOM
7:30 P.M.

CALL TO ORDER

The meeting of the Hicksville Public Library Board of Trustees was called to order by President Carlos Munozospina at 7:30 pm. Those present were: Mrs. D'Antonio, Mrs. Curran Perrucci, Mrs. Erin Guida, Mr. Wassel and Ms. Seeba (counsel), and Mrs. Kwas (recording secretary). Mrs. Malhotra and Mrs. Edwins were absent with prior notice. Also present were: Mrs. Janet Hagemann, Mr. Joe Gangemella, Mr. Chris Slatc and Ms. Grace Kipson.

PLEDGE OF ALLEGIANCE

DIRECTOR'S REPORT

Mrs. Edwins Director's report was in the board packet and reviewed by the board.

TREASURERS REPORT

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves the Treasurer's Report dated August 31, 2021 as presented. Mrs. Guida seconded the motion and it was carried unanimously.

LEGAL

Mr. Wassel informed the board that there is good news on the sale of the Computer & Resource Center. A survey should be done by the end of the week and things are moving along.

APPROVAL OF MINUTES

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board approves the minutes of the August 18, 2021 regular board meeting as presented. Mrs. Guida seconded the motion and it was carried unanimously.

PETTY CASH

SECRETARY'S REPORT

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board authorizes the payment of Warrant #732 ending September 15, 2021 in the amount of \$112,742.80 including checks numbered 2571 through 2633 from the TD Bank demand account. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board authorizes the Payroll Warrant from the TD Bank of New York, Trust and Agency account with a monthly gross payroll of \$147,362.79, FICA and Medicare \$11,273.25, for a total of \$158,636.04 for the month ending August 31, 2021. Mrs. D'Antonio seconded the motion and it was carried unanimously.

OLD BUSINESS

CORRESPONDENCE

FYI

NEW BUSINESS

SavMor Mechanical Services, Inc.

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves payment to SavMor Mechanical in the amount of \$3,400 for HVAC repairs at the Computer & Resource Center. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Policy Revisions

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board combines the Children and Adult Circulation Policy #28 and the revise the policy as presented. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Mr. Munozospina asked how the return of the AV and museum passes in the drop has been working. Mrs. Hagemann, Circulation supervisor, said it has been a success since the reopening during the pandemic and that patrons have gotten used to using the drop.

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board revises the Circulation Policy #28 allowing patrons to use the AV book drop to return museum passes. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mrs. Guida asked for clarification on the fines for children's and adult material. After discussion, there will continue to be no fines for children's material. Mr. Munozospina stated that the suspension of fines was to expire on September 1, 2021. Mrs. Hagemann will inform the circulation staff that the fines for adult material will be reinstated.

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board revises the fines, fees and replacement cost schedule in the policy book as presented. Mrs. Guida seconded the motion and it was carried unanimously.

Roof Repairs

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board accepts More Consulting Corp's proposal for roof repairs at the Main Library building in the amount of \$3,850. Mrs. Guida seconded the motion and it was carried unanimously.

COMMUNITY COMMENTS

PERSONNEL

1. Appointments: None
2. Resignations: None
3. Terminations:

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the board accepts the termination of Olena Gnativ from the position of part-time typist clerk, effective August 23, 2021. Mrs. D'Antonio seconded the motion and it was carried unanimously.

4. Retirements: None

PROGRAM AND STAFF REPORTS

The board appreciated the staff reports received. Mr. Gangemella discussed his maintenance report with the board. There is much concern about the humidity in the Kenneth S. Barnes Community Room which is causing problems with the condition of the room, tiles, floors, and furniture. The board asked that for the time being, the meetings be held elsewhere. The board would like the architect to attend the next building committee meeting to discuss a solution for the problem with the HVAC system.

EXECUTIVE SESSION

Mrs. Hagemann, Mr. Gangemella, Mr. Slatc and Ms. Kipson exited at 7:57 pm as the board entered executive session.

Mrs. D'Antonio made the following motion at 7:57 pm:

BE IT RESOLVED, that the meeting of the board of trustees move into executive session for the purpose of discussing collective bargaining issues. Mrs. Guida seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion at 8:07 pm:

BE IT RESOLVED, that the meeting of the board of trustees move out of executive session. Mrs. Guida seconded the motion and it was carried unanimously.

FUTURE BOARD MEETING

The next board meeting will be held on Wednesday, October 20, 2021 at 7:30 pm.

ADJOURNMENT

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the meeting of the board of trustees be adjourned at 8:07 pm. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Respectfully submitted:

Deborah Kwas